Case: 1:12-cv-00644-KSM Doc #: 45-3 Filed: 08/15/12 1 of 2. PageID #: 910 Exhibit C

Buehlera

## **Work Performance Appraisal**

Employee	Mindy L. Adams	Period Begins	October 15, 2008
Position	2703 Part Time Specialist EE# 93372	Period Ends	July 15, 2009
Written by	Chuck Privara	Today's Date	July 10, 2009

Instructions: Evaluate your Employee by considering each of Ruehler's Business Objectives and the core competencies shown. Using the

comparative scales provided, "X" a Box to quantify your Employee's ability to consistently meet your work expectations during the current review period. Focus on actual measurables, personal goals, progress to date and potential for the future. Use the space on the right to record your observations, recommendations, or comments specific to the current review period.					
Part One: Work Performance Evaluation Include your observations, comments, and recommendations					
1.	Customer Relations: Works to provide an exceptional experience that exceeds our customers' expectations.  1 2 Met Expectations 4 5	Mindy has had a couple of customer concerns. Mindy needs to be sure she is friendly and courteous to all of her customers			
2	Work Quality: Able to produce desired outputs that meet our customers' requirements – as directed or required.  1 2 Met Expectations 4 5	Mindy needs to work on her quality. She needs to check her products to make sure the customers get the best quality available.			
3	Work Quantity: Productive, able to complete assigned tasks promptly; uses work time wisely & efficiently.  1 2 Met Expectations 4 5	Mindy is extremely productive. She is a great organizer and uses her time wisely.			
4	Knowledge & Skill: Understands his or her role within the team & Buehler's; has learned the required skills & continues to grow in job.  1 2 Met Expectations 4 5	. Mindy has gone above and beyond with her knowledge of the department. She strives to learn something new every day.			
£	Initiative & Follow-Through: Requires minimal supervision; motivated; does what's required.  1 2 Met Expectations 4 5	Mindy works well by herself. She does more than required and will do things on her own, like decorating the department.			
6	Safety: Works smart; conscientious; responsible work habits; maintains good housekeeping, neat & orderly.  1 2 Met Expectations 5	Mindy does an excellent job when cleaning the department. She keeps everything neat and organized.			
7	Attendance: Has missed Work Days during the Period provides minimum (1-Hour) Notice when absent; is reliable.  1 2 Met Expectations 4 5	:Mindy has missed some time due to illness.			
8	Punctuality: Has reported late to work times - includes returns from meal and rest breaks; gives minimum notice.  1 2 Met Expectations 4 5	Mindy is on time every day.			
C.	Appearance & Dress: Reports for work properly groomed & dressed as required by the job.  1 2 Met Expectations 4 5	Mindy always has a clean uniform and is very presentable.			
10	Co-Worker Relations: Respectful, supportive, & considerate or others; is a supportive member of our work team.  1 2 Met Expectations 4 5	Mindy needs to do her part in developing a better working relationship with all of her co-workers.			

## Case: 1:12-cv-00644-KSM Doc #: 45-3 Filed: 08/15/12 2 of 2. PageID #: 911

BOLOMACOMERA					
11	Cooperation & Flexibility: Willing to do fair share; responsible & mature when accepting or performing assigned tasks; adjusts positively to changes, new ideas, practices, processes, or procedure.  1 2 Met Expectations 4 5	Mindy does a great job adjusting to new ideas and practices.			
12	Attitude: Positive, up-beat, and enthusiastic; wants to do a good job, goes the extra-mile for customers & team.  1 2 Met Expectations 4 5	Mindy needs to be sure she comes across to her customers in a positive way. She goes the extra mile when the customer needs something special.			
13	Leadership: Sets the pace for co-workers; takes charge; strives to be a positive example.  1 2 Met Expectations 4 5	Mindy strives to be a positive example for others in the department. She needs to keep her emotions in check when dealing with others.			
Р	art Two: Merit Increase Consideration Answer ea	ch question completely.			
	Employee's Composite Rating - DO NOT write in this space - Values update automatically from the Actual Scores above.	Overall - did the Employee's work performance (as measured above) meet your expectations during the Review Period? Yes			
14	1 2 Met Expectations 4 5  Composit Score = 3.33	Yes			
	Check the box that best applies				
15	a "730-Hour" In-Scale consideration - Employee's work continues to merit rate Improvement - See Confirmation Form  b Annual Review - Senior Full Time Employee, who merits an "Out of Scale " cents-on increase - See Confirmation Form				
	c Maximum Rate of Pay - Employee is at his/or Max Rate & NO rate improvement is currently available - Go to Question 17				
	If an available Merit Increase was denied, what specific improvements must be made in the Employee's daily work performance prior to the next evaluation?				
16	Specifically What do you plan to do to help this Employee improve his/her daily work performance?				
17					
	Other comments or observations you would like to include with this evaluation				
18	Mindy is very helpful and is willing to work whenever necessary, even if she is not scheduled. Mindy is an asset to the department.				
		and the second s			
	the undersigned, acknowledge I have reviewed this evaluation oncerning my daily work performance and current rate of pay ,    Color	with my Manager or Director and we discussed the items noted  What I I I I I I I I I I I I I I I I I I I			
ľ	TENDY, STRIVE TO POST THANK YOU for ADJUSTING TO COUERING THE dipa	Ting the assomer AT PADE 9 Your Schrebull TO hELP einent-			